

DODGE COUNTY EXECUTIVE COMMITTEE

May 5, 2014, 8:00 A.M.

FIRST FLOOR, AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke, Emergency Management Director Amy B. Nehls, Emergency Management Deputy Director Joe Meagher, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Corporation Counsel John Corey, and Maintenance Director Russ Freber.

Chairman Kottke called for nominations for the office of Secretary of the Executive Committee. Frohling nominated Miller. Miller was unable to accept the nomination because she holds the position of County Board Second Vice-Chair. Miller nominated Frohling. No other nominations were made and a unanimous ballot was cast for Frohling as Secretary.

Supervisor Johnson stated that the minutes of the April 9, 2014 Executive Committee meeting did not show that he was present at the meeting. Motion by Johnson, 2nd by Frohling to approve the April 7, 2014 minutes as presented, to correct the April 9, 2014 minutes to show that Supervisor Johnson was present at the meeting, and to approve the April 9, 2014 minutes as corrected. Motion carried.

Motion by Johnson, 2nd by Maly to authorize out-of-state travel for Veteran Service Officer Mark Grams, to attend the National Association of County Veterans Service Officer Training Conference in Grand Rapids, Michigan, on June 8-13, 2014. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, May 20, 2014 County Board meeting. Ms. Gibson reported that the agenda will include Commendation Resolutions, Resolutions from the Executive Committee, the Health Facilities Committee, and the Planning, Development and Parks Committee, the presentation of Certificates of Appreciation, reappointments to the Revolving Loan Advisory Committee, approval of appointments to County Board committees made by the County Board Chairman, an update on the 2013 Budget and Closing Analysis by Administrator Mielke, and an open meetings presentation by Community Development Educator Jeff Hoffman.

Ms. Gibson reported that six rooms have been reserved for the Wisconsin Counties Association Annual Conference at the Kalahari Resort in Wisconsin Dells to be held on September 15-16, 2014. Ms. Gibson stated that she will provide more information about the Annual Conference to Executive Committee members in August and September of 2014. Chairman Kottke stated that in order for any resolutions that have been adopted by the Dodge County Board of Supervisors to be considered by the Wisconsin Counties Association at its Annual Conference, the resolutions must have been adopted by the Dodge County Board of Supervisors by not later than its May 20, 2014 meeting, and the resolutions must be submitted to the Wisconsin Counties Association by June 16, 2014.

Chairman Kottke provided an oral report to the Committee regarding the resolution drafted by Corporation Counsel John Corey in opposition to Governor Walker's budget proposal to remove Section 710.02, of the *Wisconsin Statutes*, in its entirety, which would allow non-resident aliens and foreign corporations to purchase and hold unlimited amounts of land within the State of Wisconsin.

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Chairman Kottke reported that the budget proposal to remove Section 710.02, of the *Wisconsin Statutes*, was not enacted into law, no similar legislation is currently pending because the Wisconsin Legislature recently went out of session and all legislation that is pending at the time that the Wisconsin Legislature goes out of session, lapses, and there are only three parcels of land in Dodge County that are owned by non-resident aliens. It was the consensus of the Committee to direct Corporation Counsel Corey to draft a resolution wherein the Dodge County Board of Supervisors will declare its opposition to any future Wisconsin legislative proposal to remove Section 710.02, of the *Wisconsin Statutes*, in its entirety, and wherein the Dodge County Board of Supervisors will declare its support for continued regulation, by enactment of Wisconsin legislation, of the amount of land that non-resident aliens and foreign corporations can own in the State of Wisconsin, to the extent that such regulation is consistent with the General Agreement on Trade in Services Treaty. It was also the consensus of the Committee to present the resolution to be drafted by Corporation Counsel Corey to the Wisconsin Counties Association for consideration at the Wisconsin Counties Association Annual Business Meeting, which will be held during the Annual Conference. Supervisor Johnson encouraged Mr. Corey, in drafting the resolution, to add minerals to the list of Wisconsin's most valuable assets, which include forests, land, and water. It was also the consensus of the Committee to forward the resolution to be drafted by Mr. Corey to the County Board for consideration at its May 20, 2014 meeting.

Mr. Corey provided an oral update to the Committee regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Mr. Corey reported that the online bidding on the Wisconsin Surplus Online Auction website concluded on April 21, 2014, there was a winning bidder, but payment by the winning bidder in the amount of \$105,334.56 was not received by Wisconsin Surplus Online Auction by the payment deadline of 4:00 p.m. on April 28, 2014, and was also not received by Wisconsin Surplus Online Auction by the extended payment deadline of 8:30 a.m. on May 5, 2014. There was discussion by the Committee on how to proceed. Supervisor Frohling suggested that in the future, Dodge County should impose a requirement that in order for bidders to be allowed to make bids, bidders must submit to Dodge County in advance of the date and time of the auction, an irrevocable letter of credit in a specified amount. At 8:35 a.m., Mr. Corey and the Executive Committee made a conference telephone call to Matthew Lust, owner of Wisconsin Surplus Online Auction. Mr. Lust stated that Wisconsin Surplus Online Auction had not received payment from the winning bidder and that Mr. Lust was unable to contact the winning bidder as of the time of the conference telephone call. The conference telephone call ended at 8:40 a.m. The Committee discussed the possibility of contacting the next highest bidder. Mr. Corey and the Executive Committee made another conference telephone call to Mr. Lust at 8:47 a.m. It was the consensus of the Committee to authorize and direct Mr. Lust to email and contact by telephone the three other back-up bidders today and inform them of the terms and conditions of sale for the Office Building. Mr. Lust stated that the bidders will be required to respond indicating their acceptance by no later than 12:00 Noon on May 12, 2014, full payment by the winning bidder must be received by Wisconsin Surplus Online Auction by not later than 5:00 p.m. on May 27, 2014, and the closing of the sale and purchase transaction will take place by not later than June 10, 2014. It was the consensus of the Committee to authorize and direct Corporation Counsel Corey to draft a resolution for sale of the Office Building, for consideration by the County Board at its May 20, 2014, meeting, in the event that there will be a winning back-up bidder.

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Mr. Mielke reported to the Committee that a claim arising from an incident wherein a Dodge County Highway Department truck caused damage to another vehicle at Kwik Trip has been paid in the amount of \$2,240.79.

Mr. Mielke provided an oral update to the Committee on the LEAN Government Initiative. Mr. Mielke reported that on May 16, 2014 at 10:00 a.m., the Brown County Register of Deeds, Cathy Williquette Lindsay, Chair of the Brown County LEAN Steering Committee, and a Human Resources employee from Brown County, will visit Dodge County and share their LEAN Government experiences with Dodge County department heads, and Mr. Mielke will forward to Dodge County department heads the 2014 Brown County LEAN Government Spring Newsletter.

The security video entitled "Run, Hide, Fight" was shown to the members of the Executive Committee. This video provided valuable information about how individuals in an office environment should respond to the presence of an active shooter.

Mr. Mielke provided an oral update to the Committee regarding the Dodge County Open House that is scheduled to take place on Saturday, May 17, 2014 from 10:00 a.m. to 2:00 p.m. Mr. Mielke reported the County Clerk's Office and Treasurer's Office will be open and the County Board Room will feature display boards setting forth the duties and responsibilities of other offices that are located in the Administration Building. Mr. Mielke also reported that employees of Dodge County will provide tours of county buildings to members of the public, and will also provide transportation to members of the public to and from the various, selected county buildings.

Mr. Mielke reported to the Committee that he will be on vacation from May 27, 2014 through May 30, 2014, both inclusive.

Mr. Corey provided an oral update to the Committee regarding the offer to purchase vacant real estate owned by Dodge County. Mr. Corey reported that the Vacant Land Offer to Purchase expired at 12:01 a.m. on April 2, 2014, and that on April 2, 2014, Mr. Corey returned earnest money in the amount of \$500 to Mr. Wayne B. Sormrud under cover of a letter addressed to Mr. Wayne B. Sormrud, dated April 2, 2014.

Mr. Corey reported to the Committee that in the case of *Dodge County Professional Employees vs. Dodge County*, the Wisconsin Supreme Court has denied the Petition for Review that Dodge County had submitted to it, Ms. Heidi Burden has been notified by letter dated April 22, 2014 that Dodge County's Petition for Review has been denied by the Wisconsin Supreme Court, and, that, as a result thereof, Ms. Burden is permitted to file a grievance with Dodge County regarding the termination of her employment. Mr. Corey further reported that a copy of Dodge County Policy Number 109-Grievance Procedure, was included in the letter addressed to Ms. Burden on April 22, 2014.

Emergency Management Deputy Director Joe Meagher provided an oral update to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Mr. Meagher reported that Assistant Corporation Counsel Zev Kianovsky has been in contact with legal counsel for AT&T and that contract negotiations appear to be in the final stage of negotiations.

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Emergency Management Director Amy Nehls provided an oral update to the Committee regarding the Simulcast grant. Ms. Nehls reported that the request for proposal was released on April 4, 2014, and will be open for 30 days, Ms. Nehls will meet with radio communications engineers after the request for proposal is closed, and the deadline for closing the Simulcast grant is July 31, 2014.

Ms. Nehls reported to the Committee that the Emergency Management Mobile Command Unit will be open to the public at the Dodge County Open House on Saturday, May 17, 2014.

Ms. Nehls reported to the Committee that extra office space cubicles that were recently removed from the Office Building located at 143 E. Center Street, in the City of Juneau, were placed in service at the Mayville Highway Building, and that in the near future she will meet with the Information Technology Department to determine whether or not there are enough electrical outlets located in the non-leased office area of the Mayville Highway Building to support office staff operations in the event that the Continuity of Operations Plan is activated.

Ms. Nehls provided an oral report to the Committee regarding the All-Hazard Mitigation Plan (Plan). Ms. Nehls reported that the Federal Emergency Management Agency (FEMA) requires this Plan to be updated every five years and resolutions need to be written so that they can be approved by the local units of government, Dodge County and FEMA, to ensure that mitigation funds will be available in the future, in the event that a need for them arises. Ms. Nehls further reported that in the event a municipality makes a required change to the Plan after the Plan has been finalized, it will be necessary to send to each municipality, an amendment to the Plan, and each municipality will be required to respond, but it will not be necessary for the Dodge County Board of Supervisors to approve and enact a resolution to incorporate the amendment into the Plan. Ms. Nehls further reported that in the event that a resolution is not adopted by a municipality, and no final Plan is adopted, no mitigation funds will be available. Motion by Frohling, 2nd by Miller to authorize and direct Corporation Counsel Corey to amend the All-Hazard Mitigation Plan Resolution to include the clarification that no future resolutions will be required in the event that the Plan is amended after the final Plan has been approved and adopted.

There was discussion by the Committee regarding the goals of the Executive Committee. Chairman Kottke reviewed aloud the paragraph pertaining to the Executive Committee set forth in the Official Directory for Dodge County. Supervisor Maly recommended that the Executive Committee continue to fulfill its duties, responsibilities, and functions as set forth in the paragraph pertaining to the Executive Committee set forth in the Official Directory for Dodge County.

Supervisor Frohling provided an oral report to the Committee regarding his attendance at a meeting of the Taxation and Finance Steering Committee of the Wisconsin Counties Association that was held on April 9, 2014.

Supervisor Johnson requested that the Executive Committee meeting start time be changed to 8:30 a.m. from 8:00 a.m. There was discussion by the Committee on this request. Chairman Kottke approved this request, and it was the consensus of the Committee to change the meeting start time of future meetings of the Executive Committee to 8:30 a.m. from 8:00 a.m., effective immediately.

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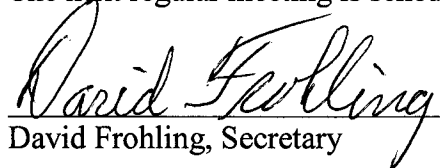
There was discussion by the Committee regarding the methods of distribution to Committee members of the Executive Committee meeting packets and materials.

Chairman Kottke asked Supervisor Johnson whether or not the Highway Committee will be willing to sponsor a resolution in support of a dedicated sales tax, the proceeds of which will be used exclusively to pay for costs of highway repair and bridge repair, for presentation to the Wisconsin Counties Association for consideration by the Wisconsin Counties Association at the Annual Business Meeting of the Wisconsin Counties Association, which will be held during the Annual Conference of the Wisconsin Counties Association. Supervisor Johnson stated that he will contact Dodge County Highway Commissioner Brian Field and together they will contact the Wisconsin County Highway Association for information and suggestions.

Supervisor Maly acknowledged the election of Supervisor Frohling to represent the Wisconsin Counties Association Southern District, which includes Dodge County and 13 other counties.

Meeting adjourned at 10:20 a.m. by the order of the Chairman.

The next regular meeting is scheduled for Monday, **June 2, 2014 at 8:30 a.m.**


David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.